



Memo No. CVASU /Reg./P-408/2015/478

Date: 18/03/2020

OFFICE ORDER

Mr. Sk. Istiaque Ahmed, Assistant Professor, Department of Fisheries Resource Management, Faculty of Fisheries, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh has been granted study leave (1st time) on full average pay initially for 1(one) year with effect from 01/04/2020 to 31/03/2021 to attend the Ph.D course at The University of Tokyo, Japan as per running revised Leave Rules 2013 (approved by 43rd Syndicate dated 06/07/2019) of this University under the following terms and conditions:

Terms and conditions:

- (1) He will draw his pay and allowance as per leave rules.
- (2) He will not get any salary in foreign currency.
- (3) He will not be allowed to stay abroad more than the permitted period.
- (4) He is required to send his academic progress report through his supervisor after every semester/year.
- (5) This granted leave may be extended subsequently on the basis of his academic progress report as per existing/Revised leave rules.
- (6) He cannot change his registration/university/course of study without prior permission from this university authority.
- (7) He will have to submit a report within seven days after returning from Japan.
- (8) He is required to send his overseas contact address including e-mail & telephone number.
- (9) There is no financial involvement of this University and Government of Bangladesh for his journey/Ph.D course and all cost will be borne by the authority of The University of Tokyo, Japan or himself.
- (10) If there is further amendment in the present clause 30 of Leave Rules 2013 (Amended) it will be applicable for him.

2. This order is issued subject to the approval of the Syndicate of CVASU.

By the approval of the authority,

Mirza Faruk Imam
(Mirza Faruk Imam) 18.03.2020
Registrar

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Copy forwarded for information and necessary action to:

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of Japan, Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, Japan.
5. Dean/Director/Head,, CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram/Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. Mr. Sk. Istiaque Ahmed, Assistant Professor, Department of Fisheries Resource Management, CVASU.
11. PS to VC, CVASU. ✓
12. File/Master file/ICT Cell.

Nasir Ahmed
(Nasir Ahmed) 18.3.2020
Deputy Registrar(CC)