



Registrar Office



Chattogram Veterinary and Animal Sciences University

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Record No. CVASU /Reg./P-400/2015/ 1616

Date: 27/10/2021

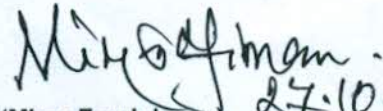
**OFFICE ORDER**

**DR. Mohammed Ashif Imtiaz Shawn**, Assistant Professor, Department of Physiology, Biochemistry & Pharmacology, Faculty of Veterinary Medicine, Chattogram Veterinary and Animal Sciences University (CVASU), Chattogram, Bangladesh has been granted study leave (1<sup>st</sup> time) on full average pay initially for 1(one) year with effect from 02/11/2021 to 01/11/2022 to attend the PhD course in Tohoku University, Graduate School of Medicine, Japan as per current revised Leave Rules 2013 (approved by 43<sup>rd</sup> Syndicate dated 06/07/2019) of this University under the following terms and conditions:

**Terms and conditions:**

- (1) There is no financial involvement of this University and Government of Bangladesh for his journey/PhD course and all cost will be borne by the authority of the Tohoku University, Japan or himself.
- (2) He will not get any salary in foreign currency.
- (3) He will not be allowed to stay abroad more than the permitted period.
- (4) He is required to send his academic progress report through his supervisor after every semester/year.
- (5) This granted leave may be extended subsequently on the basis of his academic progress report as per existing/Revised leave rules.
- (6) He cannot change his registration/university/course of study without prior permission from this university authority.
- (7) He will have to submit a report within seven days after returning from Japan.
- (8) He is required to send his overseas contact address including e-mail & telephone number.
- (9) If there is further amendment in the present clause 30 of Leave Rules 2013 (Amended) it will be applicable for him.

2. This order is issued with the approval of the competent authority.

  
(Mirza Faruk Imam)  
Registrar

27.10.2021

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**Copy forwarded for Information and necessary action to:**

(Not according to seniority)

- 1-2. The Secretary, Ministry of Foreign Affairs, Segunbagicha, Dhaka/Ministry of Education, Bangladesh Secretariat, Dhaka, Bangladesh.
3. H.E. the Ambassador, Embassy of Japan, Dhaka, Bangladesh.
4. H.E. the Ambassador, Embassy of Bangladesh, Japan.
5. Dean/Head/ Director, ....., CVASU.
6. Director General, Department of Immigration and Passport, Dhaka, Bangladesh.
7. Director, Shah Amanat (Rah) International Airport, Chattogram / Shahjalal (Rah) International Airport, Dhaka, Bangladesh.
8. Controller of Foreign Exchange Control Department, Bangladesh Bank, Dhaka, Bangladesh.
9. Director, Department of Immigration and Passport, Chattogram, Bangladesh.
10. DR. Mohammed Ashif Imtiaz Shawn, Assistant Professor, Department of Physiology, Biochemistry & Pharmacology, CVASU.
11. PS to VC, CVASU.
12. ICT Cell, CVASU [upload the office order on the CVASU Website].
13. File/Master file.

  
(Nasir Ahmed)  
Deputy Registrar

27.10.21